

Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: GSAAdvantage.gov.

Schedule Title: **General Purpose Commercial Information Technology Equipment, Software and Services**

FSC Group, Part, and Section or Standard Industrial Group (as applicable): **Class 70**

FSC Class(es)/Product code(s) and/or Service Codes (as applicable):

FSC/PSC Class D301 IT AND TELECOM- FACILITY OPERATION AND MAINTENANCE - *IT FACILITY OPERATION AND MAINTENANCE*

FSC/PSC Class D302 IT AND TELECOM- SYSTEMS DEVELOPMENT - *IT SYSTEMS DEVELOPMENT SERVICES*

FSC/PSC Class D306 IT AND TELECOM- SYSTEMS ANALYSIS - *IT SYSTEMS ANALYSIS SERVICES*

FSC/PSC Class D307 IT AND TELECOM- IT STRATEGY AND ARCHITECTURE - *AUTO. INFO SYSTEM DESIGN INTEGRATION*

FSC/PSC Class D308 IT AND TELECOM- PROGRAMMING - *PROGRAMMING SERVICES*

FSC/PSC Class D311 IT AND TELECOM- DATA CONVERSION - *IT DATA CONVERSION SERVICES*

FSC/PSC Class D317 IT AND TELECOM- WEB-BASED SUBSCRIPTION - *AUTMATED NEWS, DATA, AND OTHER INFO SERVICES*

Contract number: **GS-35F-078GA**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: **November 17, 2016 through November 16, 2021**

Pricing Current through Modification # ____ Dated ____



Trewon Technologies, LLC

800 Corporate Dr., Suite 301, Unit 359, Stafford, VA 22554

Phone: 703-242-1378 X 701 and Fax: 703-337-0334

Contract Administrator: Bijal Shah, Ph.D. (bijal.shah@trewon.com)

Trewon Technologies, LLC is an SBA Certified 8(a), HUBZone, Economically Disadvantaged Woman Owned Small Business

CUSTOMER INFORMATION:

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

Awarded Labor Categories Under SIN 132 51 (incl STLOC & RC SINs)					
Labor Category	NET GSA Hourly Rate Base Year (11/17/2016 - 11/16/2017)	NET GSA Hourly Year 2 (11/17/2017 - 11/16/2018)	NET GSA Hourly Rate Year 3 (11/17/2018 - 11/16/2019)	NET GSA Hourly Rate Year 4 (11/17/2019 - 11/16/2020)	NET GSA Hourly Rate Year 5 (11/17/2020 - 11/16/2021)
Senior Technologist I	157.89	162.15	166.53	171.02	175.64
Database Administrator, Principal	153.29	157.43	161.68	166.05	170.53
Application Systems Analyst, Principal	136.95	140.65	144.45	148.35	152.35
Technical Expert	125.10	128.48	131.95	135.51	139.17
Technical Specialist	93.80	96.34	98.94	101.61	104.35

Volume Discount: For all single orders over \$ 500,000.00 an additional 1% off NET GSA Hourly Rate

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract:

SIN 132 51 Technical Specialist \$ 93.80 (Net GSA rate for base year)

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided:

EDUCATION EQUIVALENCY TABLE FOR ALL LABOR CATEGORIES	
Listed Minimum Education	Allowable Substitution for Listed Minimum Education Level
Bachelor's Degree	An Associate's degree, coupled with an additional 2 years of relevant experience, or a High School Diploma (or GED) coupled with an additional 5 years of relevant experience, may be substituted for a Bachelor's degree

Senior Technologist I

Minimum Years Experience: 8

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, or Business)

Functional Responsibilities: Provides competent leadership, and highly specialized and technical guidance to hardware, software and telecommunications complex challenges.

Has detailed specialized experience in recent or rare technologies. Simultaneously plans, manages, and provides technical oversight. Designs and builds relational databases. Performs data access analysis design, and archive/recovery design and implementation. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Works in a data warehouse environment, which includes data design, database architecture, and metadata repository creation. Translates business needs into long-term architecture solutions. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Reviews and develops object and data models and the metadata repository to structure the data for better management and quicker access.

Database Administrator, Principal

Minimum Years Experience: 6.

Minimum Education: Bachelors Degree

Functional Responsibilities: Responsible for the overall system design, development and deployment of an IT solution. Documents development requirements for database, applications, and operation system environment. Consults with end users to test and debug applications to meet client needs. Serves expertise in all aspects of designing and application development. May conduct training to IT Staff. Demonstrates expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May provide consultation on complex projects and is considered to be the top level contributor/specialist. For complex projects, Database Administrator, Principal may be responsible for supporting a specific component of the solution architecture. Supports the capture, analysis and synthesis of both the technical and business requirements; the development of the conceptual and detailed design of the IT solution; and overall responsibility and technical leadership of the delivery team. Database Administrator, Principal provides support during the implementation and integration phases of the project.

Application Systems Analyst, Principal

Minimum Years Experience: 4

Minimum Education: Bachelors Degree

Functional Responsibilities: Provides highly technical and specialized guidance, and solutions to, complex Internet technology challenges, based on a high level of demonstrated experience. Provides direction. Provides independent services and leadership in specialized technology area. Provides expert advice and assistance in state-of-the-art Internet software/hardware solutions involving hardware of various capabilities, multiple hardware/software platforms, database management systems,

specialized software, data communications facilities and protocols, fourth generation technologies, and complex software tools or packages. Performs analyses and studies, enhances or implements system software solutions, performs test and acceptance phases. Has experience in data-driven Web applications and integrating components and technologies that comprise current and future Web product deployment. Requires database, deployment, integration, and optimization skills. Must understand traditional methods of Web development.

Technical Expert

Minimum Years Experience: 3

Minimum Education: Bachelors Degree

Functional Responsibilities: Designs, implements and supports data warehousing. Implements business rules via stored procedures, middleware, or other technologies. Defines user interfaces and functional specifications. Responsible for verifying accuracy of data, and the maintenance and support of the data warehouse. Experienced in database design, particularly in the integration of multiple data sources into a single repository. Experienced in applying data analysis and statistical techniques on large data sets, to develop predictive models that address and target problems. Experienced in utilizing data that is multichannel (web, email, direct mail and call center) in origin and application. Performs sophisticated statistical analysis and also interprets the data and communicates results to technical and non-technical audiences. Develops, implements, and maintains database backup and recovery procedures for the processing environments and ensures that data integrity, security, and recoverability are built into the DBMS applications. Resolves problems with software and responds to suggestions for improvements and enhancements. Acts as team leader on projects. Participates in development of software user manuals. Instructs, assigns, directs, and checks the work of other software developers on development team.

Technical Specialist

Minimum Years Experience: 2

Minimum Education: Bachelors Degree

Functional Responsibilities: Provides expertise in application and systems software. Performs performance tuning. Undertakes analysis of complex hardware, software and telecommunications issues. Provides experience in development of software and technical operation analysis. Resolves problems with software and responds to suggestions for improvements and enhancements. Participates in development of software user manuals. Instructs, assigns, directs and checks the work of other software developers on development team.

2. Maximum order: **\$ 500,000.00**
3. Minimum order: **\$ 100.00**
4. Geographic coverage (delivery area): **Domestic: 48 contiguous states and Washington, DC**
5. Point(s) of production (city, county, and State or foreign country): **Stafford (Stafford County) VA, USA**
6. Discount from list prices or statement of net price: **All prices contained herein are NET prices.**
7. Quantity discounts: **For all single orders over \$ 500,000.00 an additional 1% off NET GSA Hourly Rate**
8. Prompt payment terms: **Net 30 Days**
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: **Government purchase cards are accepted at or below the micro-purchase threshold.**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: **Government purchase cards are NOT accepted above the micro-purchase threshold.**
10. Foreign items (list items by country of origin): **None.**
- 11a. Time of delivery. (Contractor insert number of days.): **As agreed between ordering agency and Trewon, LLC**
- 11b. Expedited Delivery. **As agreed between ordering agency and Trewon Technologies, LLC**
- 11c. Overnight and 2-day delivery: **As agreed between ordering agency and Trewon Technologies, LLC**
- 11d. Urgent Requirements: **I-FSS-140-B URGENT REQUIREMENTS (JAN 1994). When the Federal Supply Schedule contract delivery period does not meet the bona-fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.**
12. F.O.B. point(s): **F.O.B. Destination**
- 13a. Ordering address(es): **800 Corporate Dr., Suite 301, Unit 359, Stafford, VA 22554**

13b. Ordering procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.**

14. Payment address(es): **800 Corporate Dr., Suite 301, Unit 359, Stafford, VA 22554**

15. Warranty provision: **Not applicable.**

16. Export packing charges, if applicable: **Not applicable.**

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): **Not applicable.**

18. Terms and conditions of rental, maintenance, and repair (if applicable): **Not applicable.**

19. Terms and conditions of installation (if applicable): **Not applicable.**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): **Not applicable.**

20a. Terms and conditions for any other services (if applicable): **See Terms & Conditions applicable to SIN 132 51 below.**

21. List of service and distribution points (if applicable): **Not applicable.**

22. List of participating dealers (if applicable): **Not applicable.**

23. Preventive maintenance (if applicable): **Not applicable.**

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): **Not applicable.**

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.trewon.com

25. Data Universal Number System (DUNS) number: **034659512**

26. Notification regarding registration in Central Contractor Registration (CCR) database: **Registration in System for Award Management (SAM) is active and current.**

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

*****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products.

Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted.

Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, general experience and minimum education.